

Dear Adfinitas Colleagues:

In March 2020 we asked clinical and non-clinical employees to comply with travel restrictions given the uncertain staffing needs in the setting of the Covid-19 pandemic. We also instituted restrictions on the utilization of paid time-off. This communication relates to the travel restrictions. Another communication regarding paid time off will be coming next week.

Travel restrictions were requested for several reasons. Client hospitals and Post-acute facilities mandated restrictions, we were concerned about staffing if a significant number of providers needed to self-quarantine, we could not predict the patient census at our locations and assumed a large increase in numbers of patients due to Covid-19, and we worried about the health of our Adfinitas employees and wanted to comply with CDC travel guidelines. The Covid curve fortunately has flattened and we can now modify the travel restrictions.

Out of state travel is no longer restricted. For those persons who do travel we ask that all providers avoid public transport (airlines, trains, buses) and utilize private automobiles. Essential travel via airlines is not restricted (e.g. strike team members travelling out of state to cover open shifts). With all travel each of us should practice appropriate social distancing, avoid contacts with possible Covid (+) persons, wear a mask when in public, and avoid large social gatherings.

Several of our facilities may have more restrictive travel policies in place. If a facility you are working at has a more restrictive travel policy in place, then you should comply with the facility travel policy. As contractors we are obligated to follow facility policies.

I personally want to thank everyone who complied with our travel restrictions. This is a difficult time for everyone, and your understanding is appreciated. Thank you.

**Douglas S. Mitchell MD, MBA**  
*CEO, Adfinitas Health*